

High School Principal 2019-20 (full-time)

Community Charter School of Cambridge (CCSC) is a public charter school that serves students in grades 6-12. Focusing on post-secondary success for all students, CCSC combines high academic and behavioral standards with an environment of unconditional affection, acceptance, and belonging in which all students can thrive.

CCSC seeks an experienced, dedicated, outstanding, and innovative principal who is interested in:

- joining our exceptionally diverse and talented team (49% faculty of color, 57% administrators of color for the 2018-2019 school year).
- contributing to our rigorous academic program and strong school culture.
- supporting the school's commitment to diversity and social justice, which is reflected in our daily practices, policies, and systems.
- learning through professional development that is team-based and includes an extensive focus on race and equity.

In its first fourteen years, CCSC has established itself as one of the highest ranking middle/high schools in the greater Boston area. The school has received an official state commendation and was runner-up for the prestigious Pozen Prize for Charter Schools. Please visit www.ccscambridge.org to learn more about our work.

The high school principal role includes oversight of the high school (grades 9-12, ~250 students), including the monitoring of academic progress and discipline. The principal sits on the school's leadership team. This is a 12-month position, with three weeks off during the summer and normal school vacations during the academic year.

The responsibilities of the high school principal include, but are not limited to:

- **Student Achievement:** Lead initiatives and collaborate with colleagues and families to support the academic, behavioral, and social-emotional success of all high school students
- **School Culture:** Set and maintain a positive, respectful high school culture promoting high expectations and achievement
- **Teacher Support and Evaluation:**
 - Evaluate faculty and participate in the work of supervision and evaluation committee
 - Conduct informal observations of all high school classes and advisories on a frequent and consistent basis
 - Participate in the hiring of faculty and staff positions



- **Family and Community Engagement:** Communicate regularly with high school parents/guardians and work to enhance and increase involvement and engagement
- **College Access:**
 - Champion a college-going culture that expects almost all graduates to attend and persist at the four-year college best suited to their individual needs and ambitions
 - Supervise the work of the college counseling program and its staff
- **Professional Learning Culture:**
 - Lead professional development sessions throughout the school year
 - Supervise the work of various groups, including grade level teams, advisory teams and others

Qualifications:

- School leadership experience and expertise, with knowledge of charter sector strongly preferred
- Experience supervising teachers in a formal setting
- Several years of teaching experience at the high school level
- Excellent writing and personal organizational skills
- Master's Degree required; graduate-level coursework in education preferred

How to Apply

Send a cover letter and resume to Caleb Hurst-Hiller, Head of School, at HSPjob@ccscambridge.org with the subject line "High School Principal."