



## Special Education Aide (Full-Time)

Community Charter School of Cambridge (CCSC) is a public charter school that serves students in grades 6-12. Focusing on post-secondary success for *all* students, CCSC combines high academic and behavioral standards with an environment of unconditional affection, acceptance, and belonging in which all students can thrive. CCSC seeks dedicated, outstanding, and innovative faculty and staff interested in joining our exceptionally diverse and talented team (47% faculty of color, 57% administrators of color for the 2017-2018 school year). Educators will build upon our rigorous academic program and strong school culture. The school's commitment to diversity and social justice is reflected in our daily practices, policies, and systems. Professional development is team-based and includes an extensive focus on race and equity. CCSC has been honored during its first thirteen years and recently received the Department of Elementary and Secondary Education's highest ranking among middle/high schools in the greater Boston area. CCSC has received an official state commendation and was runner-up for the prestigious Pozen Prize for Charter Schools.

The Community Charter School of Cambridge has an opening for a full-time Special Education Aide for the 2018-2019 school year. The ideal candidate is flexible, responsible and organized, and has experience working with students with a wide range of mild/moderate disabilities. The ideal candidate is caring, compassionate and dedicated to students' success. The ideal candidate has a versatile skill set and a willingness to proactively look for ways to support both teachers and students. This specific position entails collaborating closely with content and special education teachers to support middle school students with IEPs by ensuring they receive the targeted support stipulated in their IEPs.

A CCSC Special Education Aide can expect to:

- Provide support in both the inclusion setting and in small group pull-out settings
- Regularly gather data toward IEP goals and input data into grade-level tracker
- Work closely with content teachers and the special education teacher to support students with Individualized Education Programs (IEPs)
- Implement various accommodations and modifications based on students' IEPs and 504s
- Provide input on student performance to help inform IEP Team meetings
- Work with a diverse student body from Cambridge, Boston, and surrounding cities
- Sustain a school-wide culture of respect and actively use the school's demerit, merit and behavior reflection system
- Communicate with students' families on a regular basis
- Participate in myriad forms of professional development as scheduled for all faculty

### Qualifications:

- Associate's Degree Required
- Bachelor's Degree Preferred
- Experience working with students in a similar setting is preferred
- Experience working in special education, including knowledge of accommodations and modification, highly preferred

### How to Apply

Send a cover letter and resume to Rosemarie Galvin, Special Programs Department Chair, at [spjobs@ccscambridge.org](mailto:spjobs@ccscambridge.org) with the subject line "Special Education Aide"