

## Special Education Inclusion Specialist and Study Hall Teacher(full-time) 2022-2023

Community Charter School of Cambridge (CCSC) is a public charter school that serves students in grades 6-12. Focusing on post-secondary success for *all* students, CCSC combines high academic and behavioral expectations with an environment of unconditional affection, acceptance, and belonging in which all students can grow and achieve. CCSC seeks dedicated, outstanding, and innovative faculty who are interested in:

- Joining our exceptionally diverse and talented team (50% administrators of color and roughly 40% faculty/staff of color for the 2021-2022 school year);
- Contributing to our rigorous academic program and strong school culture;
- Supporting the school's commitment to anti-racism, equity and restorative justice, which is reflected in our daily practices, policies, and systems; and
- Learning through professional development that is team-based and includes an extensive focus on race and equity.

CCSC is consistently one of the highest ranking middle/high schools in the greater Boston area. Please visit [www.ccscambridge.org](http://www.ccscambridge.org) to learn more about our work.

CCSC is seeking a full-time Special Education Inclusion Specialist and Study Hall Teacher for the 2022-2023 school year. The ideal candidate is flexible, responsible and organized, and has experience working with students with a wide range of learning needs. The ideal candidate is caring, compassionate, and dedicated to students' success. In addition, has a versatile skill set and a willingness to proactively look for ways to support both teachers and students. This specific position entails collaborating closely with content and special education teachers to support students with IEPs by ensuring they receive the targeted support stipulated in their IEPs. This position also entails managing and supporting students in Study Hall classes. These classes serve as an important support for the rigor of the school and allow students to complete work for and get targeted help in their core courses. Some Study Hall classes sometimes include supervision of recess or an online program developing individual typing skills. In addition, the person will be required to fulfill other regular duties and commitments required of CCSC faculty and staff.

A CCSC Special Education Inclusion Specialist can expect to:

- Provide support in both the inclusion setting and in small group pull-out settings
- Regularly gather data toward IEP goals and input data into grade-level tracker
- Work closely with content teachers and the special education teacher to support students with Individualized Education Programs (IEPs)
- Implement various accommodations and modifications
- Provide input on student performance to help inform IEP Team meetings
- Work with a diverse student body from Cambridge, Boston, and surrounding cities
- Sustain a school-wide culture of inclusion, respect and belonging while contributing to a mission of equity and anti-racism
- Communicate with students' families and teachers on a regular basis
- Participate in myriad forms of professional development as scheduled for all faculty

A CCSC Study Hall Teacher can expect to:

- Consistently manage a classroom of up to 28 students (most are in the 18-25 range), ensuring that they use study hall time productively and holding them accountable for work completion
- Effectively support students in study halls who require help with various core subjects
- Work with a diverse student body from Cambridge, Boston, and surrounding cities
- Promote a school-wide culture of respect using the principles of restorative justice
- Furnish resources and actively work to support students (print assignments, arrange for school laptops to be provided, help with homework or guide students toward relevant resources, etc.).
- Serve as an Advisor to a small group of students



617 354-0047 P  
617 354-3624 F  
info@ccscambridge.org E  
245 Bent Street  
Cambridge, MA 02141  
www.ccscambridge.org

- Engage with families regularly to support students' learning and well-being
- Participate in myriad forms of professional development as scheduled for all faculty

**Qualifications:**

- At least two years of college required
- Bachelor's Degree Preferred
- Experience working with middle / high school students in a school setting is preferred
- Experience working in special education, including knowledge of accommodations and modification, highly preferred

**Salary**

The salary range for this position is \$40,000-\$50,000 depending on experience.

**How to Apply:**

Send a cover letter and resume to Katie O'Hara, Director of Student Support, at [spjobs@ccscambridge.org](mailto:spjobs@ccscambridge.org) with the subject line "Special Education Inclusion and Study Hall"